



CHELTENHAM COLLEGE

*Part-Time Textiles Teacher (0.56 FTE)
Maternity Cover (One Year from Sept 22)
Cheltenham College*



If you would like to discuss the role informally, please contact the HR Department on 01242 265670 or by email at recruitment@cheltenhamcollege.org.

The closing date for applications is: **12 noon on Tuesday, 22 February 22**

Early applications are advised as we reserve the right in interview and appoint at any stage during the recruitment process.

Interviews held: week commencing 28 February 2022

College is committed to safeguarding and promoting the welfare of children and young people in its recruitment and selection of job applicants and expects all staff and volunteers to share this commitment. The successful candidate will be required to undergo an enhanced DBS check.

Message from the Head of Cheltenham College, Nicola Huggett



I am delighted that you are considering a role here at Cheltenham College. I hope that you find this information helpful and we would welcome your application.

The College lies in the heart of one of the country's most beautiful Regency spa towns, only a few short miles from the rural delights of the Cotswolds. This means that as a place to live and work, you truly have the best of both worlds; a cosmopolitan centre with wonderful restaurants, shops and of course, four major cultural festivals a year, in addition to easy access to walks, country pubs and the great outdoors. Having recently moved to Cheltenham myself just a few years ago, with my husband and four children, I can assure you that there is something for everyone here.

Cheltenham College is a thriving community, with over 1100 pupils from the Prep and Senior Schools combined, cared for by 600 support and academic staff. We have high class facilities for academic development, boarding, sport, music and drama, as well as a truly awe-inspiring chapel. We are a 24/7 operation, working a six-day week with Saturday school. With our focus on full boarding (80% of our pupils are boarders) we are able to get to know our pupils very well and that makes inspiring them in and outside the classroom all the more enjoyable.

As staff, we enjoy the very wide range of activities that our pupils enjoy, with access to wonderful sports facilities for you and your family, a beautiful Common room, full IT provision, a thriving staff consultation committee and many staff social events. You will also have a tailored professional development programme and extensive support from our dedicated HR team.

Whilst we may seem a large organisation, we operate very much as a close community with a family feel. I know that as a new member of staff you will find that our focus lies very much in developing you as an individual. Just as we expect you to go the extra mile for your pupils, we will engage with your own professional and personal development from the start. We will ensure that you enjoy and feel valued in your new role as quickly as possible.

We recognise the time and thought that goes into an application and we will certainly give this our serious consideration. If you have any further questions, the HR department via recruitment@cheltenhamcollege.org will be happy to help.

With best wishes

Nicola Huggett

**SENIOR SCHOOL (13-18)
PART TIME TEACHER OF TEXTILES (15 periods per week 0.56 FTE)
(Maternity Cover – one year)**

The Appointment

From September 2022 for a fixed period of one year to provide maternity cover, College is looking to appoint an experienced graduate to teach Textiles across the full age and ability ranges, including A Level. The postholder may also be required to teach a small number of Resistant Materials lessons to Third Form (Year 9), for which full training shall be provided as well as in-class support from the Resistant Materials Technician.

The Design Technology and Textiles Department (DT&T)

The department is housed in two buildings towards the edge of the main campus, specifically converted for DT&T. There are two standard workshops, a hot metal area, a 'clean' workshop, wood prep area, two textiles classrooms, four DT classrooms, a newly repurposed exhibition space and office. There is an additional display area maintained in the main College reception area. The department is well equipped, of note being: its CNC router and Laser cutter, hot metal area including MIG, TIG and spot welding facilities, plasma cutting, brazing and casting; wood prep area with a circular saw, planer thicknesser and vertical panel saw, plus general wood working and metal machining equipment. The Textiles classrooms include a CNC embroiderer and screen printing facilities, dye sublimation printer, heat press, a designated room for storage and dye preparation, large working areas across two classrooms, plus full use of the laser cutter, Adobe Illustrator and 2D Design in the shared CAD room.

In addition to the Head of DT (Textiles), there is a Head of DT (Resistant Materials), a Resistant Materials teacher and a full-time Resistant Materials Technician as well as two part-time Textiles teachers and part-time Textiles Technician.

It is a busy department with some two hundred and eighty pupils passing through it each week generating energetic and wide-ranging work. The work produced in the department is varied both in form and the materials used, with probably every piece of equipment being used each year. There is an expectation for high quality, with the teaching of skills being the basis for this. As such, most pupils will achieve grade 9 for their coursework. There is an exhibition of work once a year and we have also produced two fashion shows in recent years. External competitions have also been entered and national successes achieved. DT&T scholarships are available at 16+.

An introductory course in the Third Form (Year 9) equips pupils for GCSE courses; all pupils experience both Resistant Materials and Textiles in this foundation year, and many pupils buck the gender stereotypes in selecting either discipline at GCSE. Typically, between forty and fifty pupils choose Resistant Materials GCSE, and about twenty-five Textiles. Pupils who have been successful at GCSE are encouraged to continue to A level courses. There are typically ten to fifteen pupils studying Resistant Materials, and between six and fifteen studying Textiles. A Level results have been excellent for several years, with students continually over-achieving in terms of Value-Added. The College sets great store by the use of free time where the most ambitious work takes place. Our boarding environment enables GCSE and A Level DT&T students to devote considerable time to their work, and the College timetable supports supervised work in the department outside of normal lesson times.

Duties and Responsibilities

College is integral to the role and it is essential that the successful candidate is a good role model for the pupils; preparing them to make a positive contribution to society.

The successful candidate will be accountable to the Head of DT (Textiles) for the quality of his/her teaching, offering opportunities for pupils to develop, along with providing regular feedback on

any pupil, staff or organisational issue. They will also show an enthusiasm for the subject/s, and for the art of teaching. They will take responsibility for several classes across the age and ability range of the school, and expectations will include, but not be limited to, the following:

- Teach a part-time timetable across the ability and age range (currently 12 40-minute lessons per week)
- Demonstrate an excellent subject knowledge, and show enthusiasm to learn themselves
- Reflect on their own practice to allow personal development
- Set and mark work, and provide regular written and verbal feedback to pupils in line with the College and Departmental policies
- Monitor national and international curriculum developments and attend training as offered by the examination bodies
- Take responsibility for an area of the College curriculum within the department and ensure that the scheme of work is up to date
- Deliver guidance to A-Level candidates on the completion of practical and theory work and provide regular written feedback
- Communicate with parents over pupil progress both at parents' meetings and via email or telephone when appropriate
- Show evidence of, and have an interest in professional and personal development. (There will be the scope to attend relevant training courses and conferences)
- Share resources, and share "best practice" with the rest of the department
- Participate in the College's PPD professional development programme

Expectations

Members of Common Room are expected to teach their subject[s], to act as tutors, to be attached to day or boarding Houses, to make a substantial contribution to the co-curricular programme and to support the boarding ethos of the College.

Although hours of work are not specified precisely, the working day begins with a registration period at 8.30 am and will often include evening commitments during term times. Members of Common Room are expected normally to be on site throughout the working day and to be available even when they have no formal commitments. Saturdays begin at 8.30 am and all full-time members of Common Room are expected to be in College whether or not they are teaching. There are College and/or House-based activities at weekends in which they are also expected to play a part. Outside of the formal term times they are expected to be in College for College or departmental INSET and to be available to fulfil any reasonable duties.

Chapel is central to College life reflecting its Christian foundation. On weekdays members of Common Room are expected to attend the brief morning service.

Terms and Conditions:

- The part-time teacher has approximately 15 forty-minute lessons per week (**Monday to Saturday timetable**) and is expected to undertake duties and to play an appropriate part in the co-curricular life of the College.
- The College has its own salary scale.
- Permanent members of staff are entitled to a substantial reduction in fees for their children.
- Members of staff may use the College sports' facilities (at staff allocated times).
- Subsidised health scheme membership (Benenden).
- Discounts and offers for College staff from local businesses and retailers.