



CHEL滕HAM COLLEGE

Geography Teacher Cheltenham College



If you would like to discuss the role informally, please contact the HR Department on 01242 265670 or by email at recruitment@cheltenhamcollege.org

The closing date for applications is: **10am on Friday, 18 March 2022**
Interviews are scheduled to take place on Wednesday, 23 March 2022

Early applications are advised, and we reserve the right to appoint before the closing date if we find a suitable candidate.

College is committed to safeguarding and promoting the welfare of children and young people in its recruitment and selection of job applicants and expects all staff and volunteers to share this commitment. The successful candidate will be required to undergo an enhanced DBS check.

Message from the Head of Cheltenham College, Nicola Huggett



I am delighted that you are considering a role here at Cheltenham College. I hope that you find this information helpful and we would welcome your application.

The College lies in the heart of one of the country's most beautiful Regency spa towns, only a few short miles from the rural delights of the Cotswolds. This means that as a place to live and work, you truly have the best of both worlds; a cosmopolitan centre with wonderful restaurants, shops and of course, four major cultural festivals a year, in addition to easy access to walks, country pubs and the great outdoors. Having moved to Cheltenham myself just a few years ago, with my husband and four children, I can assure you that there is something for everyone here.

Cheltenham College is a thriving community, with over 1100 pupils from the Prep and Senior Schools combined, cared for by 600 support and academic staff. We have high class facilities for academic development, boarding, sport, music and drama, as well as a truly awe-inspiring chapel. We are a 24/7 operation, working a six-day week with Saturday school. With our focus on full boarding (80% of our pupils are boarders) we are able to get to know our pupils very well and that makes inspiring them in and outside the classroom all the more enjoyable.

As staff, we enjoy the very wide range of activities that our pupils enjoy, with access to wonderful sports facilities for you and your family, a beautiful Common room, full IT provision, a thriving staff consultation committee and many staff social events. You will also have a tailored professional development programme and extensive support from our dedicated HR team.

Whilst we may seem a large organisation, we operate very much as a close community with a family feel. I know that as a new member of staff you will find that our focus lies very much in developing you as an individual. Just as we expect you to go the extra mile for your pupils, we will engage with your own professional and personal development from the start. We will ensure that you enjoy and feel valued in your new role as quickly as possible.

We recognise the time and thought that goes into an application and we will certainly give this our serious consideration. If you have any further questions, the HR department via recruitment@cheltenhamcollege.org will be happy to help.

With best wishes

Nicola Huggett

Teacher of Geography Senior School (13-18)

Full Time

The Appointment

A well-qualified graduate (of Geography or a related discipline) is required to join this highly successful department from September 2022. The post would equally suit an experienced teacher looking for a new challenge, or a teacher beginning their career. The successful candidate will teach Geography from 3rd Form (Year 9) to A Level and will be able to stretch the highest attaining pupils, (including to Oxbridge level), whilst also being able to use a variety of strategies to teach across the ability range. The appointee will contribute to the department's co-curricular events (Geography Society) and the broader school activities programme. The department will provide the requisite support for an ECT, and College has its own comprehensive staff induction program.

The Geography Department

Comprising four full-time and two part-time members of staff, the Geography Department is forward looking, progressive and dynamic, with an excellent academic record over many years. The Department is housed at the heart of the original College buildings, in an attractive suite of five classrooms that are well-equipped, well-resourced, and well-serviced, including smart TV Monitors with wireless connectivity via Apple TV. Each member of the department is provided with a MacBook and iPad, which can be used to connect to the smart tv monitor to deliver interactive and stimulating lessons as well as providing staff with the write-on capability that is needed when using OneNote and Microsoft Teams. The department benefits from its own well-stocked library in which pupils are encouraged to use reference material, journals, the extensive range of DVDs and additional ICT facilities (printer, scanner, and desktop computers). Each full-time member of department has his/her own classroom.

All pupils in 3rd Form (Year 9) study Geography as part of a broad curriculum before making GCSE choices. Entry to the College is at 13 after scholarship or Common Entrance examination. Pupils come from a wide range of schools, so the Third Form curriculum introduces the fundamental skills they will need in preparation for the Edexcel International GCSE course.

The department teaches the Edexcel International GCSE course at Key Stage 4, with one field trip in Year 10 to the Forest of Dean in the Autumn, and local urban work in Cheltenham in Year 11 in the Autumn term. Currently, we have around 80% of pupils study Edexcel International GCSE Geography (five sets in 4th and 5th Form) and there are three sets at both L6 and U6 studying A Level Geography.

Upper College (Yrs 12 & 13) geographers follow the current OCR A Level course, which includes three field trips in the Lower Sixth; to Sand Bay, N. Somerset coast in the Spring, Birmingham in the Summer and to Nettlecombe FSC (residential) in mid-June.

In October 2017 the Geography Department led a successful tour to Iceland and we hope to run a similar trip soon now that Covid-19 restrictions are being eased. In the Upper College and Lower College there are half-termly Geography Society meetings to discuss higher level Geographical issues, listen to external and internal speakers and enter competitions, such as the RGS Young Geographer of the Year and the Fitzwilliam College Cambridge Land Economy Essay. Interest in studying Geography, and related courses after Cheltenham College is growing, with a number applying to Oxford, Cambridge, and many other high-profile institutions worldwide.

The Post

The successful candidate is responsible, through the Head of Geography, for the academic performance, organisation, and administration of the teaching of pupils according to a set curriculum. Promotion of the values of Cheltenham College is integral to the role and it is essential that the post holder is a good role model for the pupils and can prepare them to make a positive contribution to society. The post is suitable for a person who is a fine communicator and who combines academic excellence, energy, enthusiasm and experience with good humour, administrative skill, patience, and flexibility. We work hard but enjoy ourselves and get on well as a team with an open-door policy. The successful applicant will be able to share and inspire a genuine love of Geography.

Teaching

The successful candidate will be accountable to the Head of Geography for the quality of their teaching. They will take responsibility for several classes across the age and ability range of the school, and expectations will include, but not be limited to, the following:

- A full-time teacher has approximately twenty-seven lessons per week of forty minutes and is expected to undertake duties and play an appropriate part in the co-curricular life of the College.
- Set and mark work, and provide regular written and verbal feedback to pupils in line with the College and Departmental policies;
- Create opportunities for pupils to develop academically and personally;
- Take an active role in the planning and delivery of fieldwork opportunities (residential and non-residential) throughout the course
- Deliver guidance to A-Level candidates that will assist them to complete their NEA fieldwork following the departmental mentoring schedule;
- Share resources, and share “best practice” with the rest of the department;
- Communicate with parents over pupil progress both at parents’ meetings and via email or telephone when appropriate;
- Take some responsibility for an area of the College curriculum within the department;
- Demonstrate an excellent subject knowledge and show enthusiasm to learn themselves. They will also be expected to reflect on their own practice to allow personal development;
- Show evidence of, and have an interest in, professional and personal development. There will be the scope to attend relevant training courses and conferences; and
- Participate in the College’s Performance and Professional Development (PPD) programme.

Supporting College Life

Members of Common Room are expected to teach their subject, to act as tutors, to be attached to a day or boarding Houses, to make a substantial contribution to the co-curricular programme and to support the boarding ethos of College.

Although hours of work are not specified precisely, the working day begins with a registration period at 8.30 am and will often include evening commitments during term times. Members of Common Room are expected normally to be on site throughout the working day and to be available even when they have no formal commitments. Saturdays begin at 8.30 am and all full-time members of Common Room are expected to be in College whether or not they are teaching. There are College and/or House-based activities at weekends in which they are also expected to play a part. Outside of the formal term times they are expected to be in College for College or departmental INSET and to be available to fulfil any reasonable duties.

Chapel is central to College life reflecting its Christian foundation. On weekdays members of Common Room are expected to attend the brief morning service.

Terms and Conditions:

- The teacher will teach 27 lessons of forty minutes per week and is expected to undertake duties and to play an appropriate part in the co-curricular life of the College.
- The College has its own salary scale.
- From 1 September 2022, College is entering a Phased Withdrawal agreement with the Teachers' Pension Scheme. Teachers joining from that date will be offered a generous Defined Contribution Pension scheme and a flexible benefits package which may be taken as additional salary. Further details will be made available to shortlisted candidates.
- Permanent members of staff are entitled to a substantial reduction in fees for their children.
- Members of staff may use the College sports facilities (at staff allocated times).
- Subsidised health scheme membership (Benenden).
- Discounts and offers for College staff from local businesses and retailers.

Mar 2022