



# CHELTENHAM COLLEGE

## *Full-Time Teacher of Politics (1-Year Maternity Cover) Cheltenham College*



If you would like any further information on the role, please feel free to contact the HR Department at [recruitment@cheltenhamcollege.org](mailto:recruitment@cheltenhamcollege.org) or on 01242 265670.

The closing date for applications is: **Wednesday, 1 February 2023**

Interviews will take place in the following week.

*College is committed to safeguarding and promoting the welfare of children and young people in its recruitment and selection of job applicants and expects all staff and volunteers to share this commitment. The successful candidate will be required to undergo an enhanced DBS check.*

## Message from the Head of Cheltenham College, Nicola Huggett



I am delighted that you are considering a role here at Cheltenham College. I hope that you find this information helpful and we would welcome your application.

The College lies in the heart of one of the country's most beautiful Regency spa towns, only a few short miles from the rural delights of the Cotswolds. This means that as a place to live and work, you truly have the best of both worlds; a cosmopolitan centre with wonderful restaurants, shops and of course, four major cultural festivals a year, in addition to easy access to walks, country pubs and the great outdoors. Having moved to Cheltenham myself just a few years ago, with my husband and four children, I can assure you that there is something for everyone here.

Cheltenham College is a thriving community, with over 1100 pupils from the Prep and Senior Schools combined, cared for by 600 support and academic staff. We have high class facilities for academic development, boarding, sport, music and drama, as well as a truly awe-inspiring chapel. We are a 24/7 operation, working a six-day week with Saturday school. With our focus on full boarding (80% of our pupils are boarders) we are able to get to know our pupils very well and that makes inspiring them in and outside the classroom all the more enjoyable.

As staff, we enjoy the very wide range of activities that our pupils enjoy, with access to wonderful sports facilities for you and your family, a beautiful Common room, full IT provision, a thriving staff consultation committee and many staff social events. You will also have a tailored professional development programme and extensive support from our dedicated HR team.

Whilst we may seem a large organisation, we operate very much as a close community with a family feel. I know that as a new member of staff you will find that our focus lies very much in developing you as an individual. Just as we expect you to go the extra mile for your pupils, we will engage with your own professional and personal development from the start. We will ensure that you enjoy and feel valued in your new role as quickly as possible.

We recognise the time and thought that goes into an application and we will certainly give this our serious consideration. If you have any further questions, the HR department via [recruitment@cheltenhamcollege.org](mailto:recruitment@cheltenhamcollege.org) will be happy to help.

With best wishes

*Nicola Huggett*

## **The Appointment**

A well-qualified and experienced graduate is required to join this thriving department for a year whilst a current teacher is on maternity leave. The successful candidate will teach Politics at A Level. The ability to teach History is desirable.

## **The Politics Department**

The Politics department comprises four members of staff; most members of the department also teach GCSE History alongside their Politics teaching commitments. The department is supported by a specialist Learning Support department and a specialist EAL department.

## **Curriculum**

In Upper College (Years 12 and 13) there are currently 53 pupils taking A Level Politics (EdExcel 9PL01 with USA option, not Global).

## **The Post**

The successful candidate will be accountable to the Head of Politics for the quality of his/her teaching, offering opportunities for pupils to develop, along with providing regular feedback on any pupil, staff or organisational issue. They will also show an enthusiasm for the subject, and for the art of teaching. They will take responsibility for a number of classes across the age and ability range of the school, and expectations will be (but not limited to) all of the following:

- Teach a full timetable of A Level Politics (with some History, if applicable)
- Demonstrate an excellent subject knowledge and show enthusiasm to learn themselves
- Show evidence of an interest in professional and personal development, and participate in the College's PPD professional development programme
- Set and mark work, and provide regular written and verbal feedback to pupils in line with the College and Departmental policies
- Keep excellent records of pupil progress
- Monitor national and international curriculum developments and attend training as offered by the examination bodies; there will be the scope to attend other relevant training courses and conferences
- Contribute to curriculum development via work on Schemes of Work and / or other responsibilities
- Contribute to the Department's Oxbridge and general academic extension programme
- Participate in departmental trips, where applicable
- Participate in the Morley (History & Politics) Society
- Communicate with parents over pupil progress both at parents' meetings and via email or telephone when appropriate
- Participate in staffing additional academic support sessions for pupils during Academic Protected Time
- Share resources, and share "best practice" with the rest of the department

## **Supporting College Life**

Members of Common Room are expected to teach their subject, to act as tutors, to be attached to a day or boarding Houses, to make a substantial contribution to the co-curricular programme and to support the boarding ethos of College.

Although hours of work are not specified precisely, the working day begins with a registration period at 8.30 am and will often include evening commitments during term times. Members of Common Room are expected normally to be on site throughout the working day and to be available even when they have no formal commitments. Saturdays begin at 8.30 am and all full-time members of Common

Room are expected to be in College whether or not they are teaching. There are College and/or House-based activities at weekends in which they are encouraged to play a part. Outside of the formal term times they are expected to be in College for College or departmental INSET and to be available to fulfil any reasonable duties.

Chapel is central to College life reflecting its Christian foundation. On weekdays members of Common Room are expected to attend the brief morning service.

The College sets the highest professional standards in every respect.

### **Terms and Conditions:**

- A full-time teacher has approximately 27 lessons of forty minutes per week and is expected to undertake duties and to play an appropriate part in the co-curricular life of the College
- The College has its own salary scale.
- College offers a defined contribution Workplace Pension Plan plus a Flexible Benefits Pot. The scheme offered is through APTIS: Aviva Pensions Trust for Independent Schools and includes a generous College contribution.
- Permanent members of staff are entitled to a substantial reduction in fees for their children.
- Members of staff may use the College sports facilities (at staff allocated times).
- Subsidised health scheme membership (Benenden).
- Discounts and offers for College staff from local businesses and retailers.

**Jan 2023**