

RISK ASSESSMENT

Prep Boarding House



CHELtenham
COLLEGE HEALTH & SAFETY

Completed by: Jack Avery	Position: Head of Boarding, Prep School
Date of assessment: 16 September 2024	Review date: Annually

What is the Hazard? (anything that might cause harm)	How might the hazard cause harm?	Who is at risk? Pupil Staff Visitor Public	Risk Level? Low, Medium, High	What measures are already in place to prevent harm being caused?	What further action may be necessary to prevent harm (as far as is reasonably practical)	Action Req'd by (dept)
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Infection Control						
Contracting virus by person-to-person contact	Spread of infections and viruses	Pupils Staff Visitors	Low	- Alignment with NHS, DfE or Regional Health Guidance that applies at the time - Pupils and staff advised not to turn in for school if displaying symptoms - Hand cleaning promoted and encouraged - Escalation in event of pandemic in line with national guidance at the time		
Contracting virus through proximity with others	Spread of infections and viruses	Pupils Staff Visitors	Low	Align with current NHS, DfE or regional health guidance on social distancing		
Contracting virus from contaminated surfaces	Spread of infections and	Pupils Staff	Low	- Cleaning routines focusing on touch points - Sanitiser spray and wipes available to wipe		

	visitors	visitors	down shared equipment
Boarding House Risks			
Possibility of peer on peer abuse within Boarding House	Pupils subjected to abusive behaviour by an individual or group	Pupil	Low
Central staircase banister (Catering corridor stairwell)	Pupils climbing banister spindles	Pupils	Low
Boiling kettle	Scalding	Pupil, staff	Med
Storage of cleaning chemicals	Unauthorised use by pupil – splash/spray/in gestion etc	Pupils	Low
Use of CDT room out of normal school hours	Personal injury from CDT equipment	Pupils	Low
Slipping in shower rooms	Minor or more serious injury to head	Pupil, staff	Med

	Jim Onions and JMA have assessed on 26 th April 2023

Splinters or stubbed toes	From wooden floors in the corridors and common areas. From concrete stairs.	Pupil, staff and visitor	Med	• Boarders instructed to wear slippers or flip flops around the house and be careful when using the back stairs. • Corridors now carpeted		
Bunk beds	Falling from the beds	Pupil and staff	Low	• Boarders instructed not to play in the beds or leap between. • Pupils are reminded by duty staff and the behaviour in the dorms is monitored • Staff are on duty on each floor, at bed time, and at wake up. • Staff are instructed to use a step ladder when changing beds.		
Items Falling	Items falling from walls or tops of beds	Pupil, staff, visitor	Low	• Boarders are required to be tidy and put their belongings into the cupboards provided. Tuck boxes are not permitted on top of the bunk beds. • Heavy fittings, heavy pictures or those in glass frames are fitted by Houseman to ensure secured correctly to the wall.		
Electrical items	Trips and fire	Pupils, Staff visitors	Low	• Safety and suitability of all electrical items is confirmed on a termly basis through visual inspection. PAT testing is carried out annually according to College policy and as contracted (concern over any particular item can be raised with the Estates Department for PAT testing in-house.) • Duty staff ensure items such as hair dryers and straighteners are unplugged		

Barn – Doors	doors opening onto barn hall			• Ensure all doors are closed before play commences.	
Barn - Players kit and out door shoes	Trip hazard on playing surfaces.	All	Medium	• Warnings given – ensure all kit is clear of entry door and stairway, fire exits and placed in changing space or on wall plinth around the barn hall.	
Prep Field	Trespassers	Pupils	Medium	• Pupils briefed on boundaries • Pupils warned about 'stranger danger' • Pupils must be in line of sight of an adult.	
	Climbing trees	Pupils	High	• Tree climbing not permitted	
	Sports including hard balls/bats	Pupils	Med	• Pupils may only use hard balls for cricket if in full pads and supervised by an adult.	
