

RISK ASSESSMENT

Nursery School



CHELTENHAM
COLLEGE HEALTH & SAFETY

Completed by: Rebecca Davis	Position: Head of Nursery
Date of assessment: 16 September 2024	Review date: Annually

What is the Hazard? (anything that might cause harm)	How might the hazard cause harm?	Who is at risk? Pupil Staff Visitor Public	Risk Level? Low, Medium, High	What measures are already in place to prevent harm being caused?	What further action may be necessary to prevent harm (as far as is reasonably practical)	Action Req'd by (dept)
Children run into glass doors	Bumps to heads	Children	Low	- Doors have frosting and glass decoration/detail. - Staff supervising doors - Remind children not to run		
Climbing equipment in garden Stage/balance beams/log seats	Fall injuries bumps	Children	Low	Equipment to be supervised		
Bikes in garden	Crash injuries Bumps to body/heads/ankles	Children Adults	Medium	Talk to children about safety speed and directions	When raining and all children are under the	

Non carpeted floor can be slippery when wet. Also toilet area.	Slip, fall	Children Adults	Medium	• Good housekeeping • Keeping floor dry around sink/water play areas • Encourage children to clear up spills and report spills and water on the floor. • Children to recognise wet floor sign
Teaching rugs.	Trip, fall	Adults Children	Low	• Ensure rugs do not curl up at edges and monitor
Doors - internal	Fingers caught	Children	medium	• Safety hinges in place – set on a close/open • Adult supervision
Doors – external	Fingers caught	children	medium	• Door stoppers when doors are in use • Adult supervision
Main doors and playroom sliding doors	Finger caught in doors sliding runners	Children	Low	• Children told when doors being opened and asked to stand back
Different surfaces in the garden	Trip hazard	Children	Medium	• Make children aware of hazard at playtimes. • Close supervision
Woodland area	Sticks and loose branches to fall and trip over	Children	Medium	• Staff to monitor the area during playtimes • Visual sweep in the morning • Large obvious and dangerous items to be removed

roof – limited bike use/space	
Morning sweep and safety form filled in	
Replace old rugs	
Morning sweep and safety form filled in	
Morning sweep and safety form filled in	

Animal droppings	Dirty children's clothes and hands Children ingest	Children Adults	Medium	• Sandpit covered in the evening • Garden sweep in the morning by staff and Estates • Playtime supervision • Wash any children hands • Children reminded to not throw sand and not to wave tool around	
Sandpit	Sand in eyes Digging tools injuries	children	Medium	• Discuss with children not to put fingers in sockets. • All unplugged sockets to be switched off and covered	
Plug sockets	Electric shocks	Children	Low	• Furniture is in good condition; • Fault reporting system is in place; • Loose equipment is monitored when children are playing with it (balancing beams)	Morning sweep and safety form filled in
Furniture and fixtures including garden furniture	Cuts, bruises, strains	Staff, pupils, and visitors	Low	• Show children how to carry toy boxes. • Discuss that only appropriately sized tubs/boxes may be carried.	Monitor placement of furniture to avoid corners protruding.
Boxes/tubs of toys	Trip/fall when children carry them.	Children	Low	• Child-safe scissors used in class; correct use of sharp implements/cutlery modelled by teacher and taught to pupils • Adult supervision	
School safety cutting tools (e.g. scissors, table knives)	Cuts	Pupils	Low		

Wires and electrical/fire safety equipment IWB	Electrical shocks or burns. Headaches, sore eyes.	Pupils	Low	- IWB time is limited for pupils; - Staff are instructed not to attempt self-repair on electrical equipment; - Staff are encouraged to spot and report any defective plugs, discoloured sockets, cables, or equipment; - Pupils are taught about the safe handling of electrical equipment; - Fire extinguishers present in classroom; - Fire door in classroom	
Gates	Children could access through the gates			- Gate kept closed at all times. - If gates are open, all children are in the building - All gate handles are high and code access only	
Infection Control					
Contracting virus by person-to-person contact	Spread of infections and viruses	Pupils Staff Visitors	Low	- Alignment with NHS, DfE or Regional Health Guidance that applies at the time - Pupils and staff advised not to turn in for school if displaying severe symptoms - Hand cleaning promoted and encouraged - Escalation in event of pandemic in line with national guidance at the time	

Contracting virus through proximity with others	Spread of infections and viruses	Pupils Staff Visitors	Low	Align with current NHS, DfE or regional health guidance on social distancing		
Contracting virus from contaminated surfaces	Spread of infections and viruses	Pupils Staff Visitors	Low	- Cleaning routines focusing on touch points - Sanitiser spray and wipes available to wipe down shared equipment		