



## **College and Prep School**

### **Student Support Therapist**

#### **The post**

Student Support Services should be available for 45 hours a week (hours shall be on a rota-basis according to contractual arrangements within the Team – roughly 22.5 hours Monday to Friday for 34 weeks per year).

#### **Cheltenham College and Cheltenham College Prep School**

Cheltenham College is an independent boarding school located in the heart of Cheltenham and consists of two inter-dependent fee-paying schools within a single executive structure. [College \(13-18\)](#), is predominantly a boarding school of some 700 pupils. [The Prep School \(3-13\)](#) is largely a day school of around 420 pupils. Both schools are co-educational and have strong academic records and a reputation for sport, drama and music.

#### **The Job Description**

She/he is responsible for:

- The delivery and development of a service, known as 'Student and Pupil Support Services', across the Prep School and College.
- Providing pupils with a safe, and professionally boundaried space to discuss social, emotional and mental health concerns, while being clear about the limits of confidentiality in line with safeguarding duties.
- Supporting early identification and early help interventions for pupils experiencing social, emotional or mental health difficulties, and contributing to a graduated, child-centred response.
- Working closely with the Health Centre team and the attending GPs to provide a strong network for supporting pupils in our care.

- Recording all safeguarding and child protection concerns promptly, accurately and securely using CPOMS, in accordance with school safeguarding policy and statutory guidance.
- Working in close partnership with the Designated Safeguarding Lead (DSL) ensuring that any concerns about a pupil's safety or welfare are reported without delay and that appropriate action is taken.
- Supporting and contributing to multi-agency working, including referrals to external agencies (e.g. CAMHS, Early Help, Social Care), and engaging in information-sharing in line with statutory guidance and data protection requirements.
- Maintaining secure accurate records in accordance with GDPR and safeguarding legislation.
- Attending and contributing to weekly Welfare Management Team Meetings, sharing relevant professional insight, supporting risk assessment processes, and contributing to coordinated safeguarding and welfare plans.
- Maintain appropriate professional registration with the ACP, (or similar accredited body), undertake regular supervision and continuing professional development in line with the provision of a professional counselling service specialising in children and adolescents.
- Providing consultation and guidance to staff and parents to enhance understanding of pupils' social, emotional and mental health difficulties.
- Supporting parents through appropriate communication, workshops and wellbeing events, including parent talks.
- Offering supervision and reflective practice opportunities for key pastoral staff, such as Housemasters/Housemistresses (HsMs) and well as other resident staff and House Matrons as well as early years staff.

### **Person Specification**

- The ideal candidate will be ACP (Association of Child Psychotherapists) (or BACP/UKCP) qualified at post-graduate level and ideally have extensive training in Child and adolescent development and therapy.
- She/he will have experience of providing specialist psychotherapeutic support/counselling to children and young people and ideally have had experience of working within an educational environment.

- Strong interpersonal and communication skills will be essential, together with attributes of patience, tolerance and sensitivity.
- The ability to work effectively within a multi-relationship school environment, demonstrating sound professional judgement in balancing respect for confidentiality with the duty to comply fully with statutory safeguarding legislation and reporting requirements.

### **Terms and Conditions**

- Pay will be in line with the appropriate NHS scale.
- Notice period will be 8 working weeks.
- School lunch during term time
- Use of College sport facilities (at staff allocated times)
- Subsidised Health Care scheme
- Pension scheme (subject to satisfactory completion of probation)
- The role requires a satisfactory enhanced Disclosure and Barring Service (DBS) check in the UK as it involves working with children and young people.

**March 2026**